

HAMILTON THEATRE INC
9 to 5 The Musical
November 16 - December 1, 2018
Production Team Application Form



Applications are to be submitted to pr@hamiltontheatre.com by **May 1, 2018 at 11:59 p.m.**

Name:

Phone Number:

Primary E-Mail (please print clearly):

Positions of Interest (please select the role you would like to be considered for):

<input type="checkbox"/>	Director
<input type="checkbox"/>	Choreographer
<input type="checkbox"/>	Musical Director
<input type="checkbox"/>	Vocal Director
<input type="checkbox"/>	Musical Director + Vocal Director
<input type="checkbox"/>	Stage Manager
<input type="checkbox"/>	Costume Designer

Relevant Performing Arts Experience –

Please attach a resume or CV with relevant experiences within the performing arts. (Limit: 2 pages)

Director & Musical/Vocal Director Proposal –

Please attach your proposal for the show. In your proposal, please describe your overall vision for the show, plan to adapt the show to the HTI stage, set ideas, directing style, rehearsal schedule (ie. number rehearsals per week, overall length of rehearsal process, preferred rehearsal nights, etc.), and expected compensation. Also, please indicate if you usually work with a particular SM, Choreographer & MD and if you are applying with anyone.

Choreographer, Stage Manager and Costume Designer Applicants –

Please briefly state your interest in the show (Limit: 1 page)

Relevant Leadership or Management Experience Outside of the Arts:

(Example: Event management, club leadership positions, etc.)

Notes:

1. Candidates will be invited for an interview prior to the final selection being made.
2. Please provide three (3) references during your interview.
3. Director and Choreographer candidates are encouraged to have a basic knowledge of the show during the interview. These candidates will be asked specific questions concerning their basic artistic vision for the show as well as situational questions.
4. Musical Director and Vocal Director candidates are encouraged to be aware of the musical complexity of the show. Specific questions will be asked concerning preferred methods for teaching vocal harmonies, adjusting music to suit the vocal range of actors and preferred methods for integrating the orchestra with vocalists.
5. Stage Manager candidates are expected to have management experience. Situational questions will be asked during the interview.
6. Costume Designer candidates are asked to bring in any samples of work or portfolios from previous experience.

Please initial before signing the statement below:

_____ I have read and understood these notes and the job descriptions appended to this form.

PLEASE READ BEFORE SIGNING

By signing this form, you are verifying that all above information is correct and accurate to your knowledge. Signing this form is no guarantee of your admittance to a Production Team. An interview is required and positions within the Production Team will be determined by the hiring committee. If it is found that you have falsified information your position will be re-evaluated by the Hamilton Theatre Inc. Board of Directors. The musical requires full commitment to the rehearsal schedules, tech week, and to the roles and responsibilities laid out in the Production Team job descriptions. Signing this form indicates a commitment to attend all required production meetings and rehearsals on time, barring any special arrangements.

Signature: _____ **Date:** _____