

Director Role Description

67th Season | 2025-2026



Overview

The Director's job is to provide a framework for planning, organization, interpretation and guidance. They are a schedule maker, a creative thinker, an interpreter of text – a guide who knows which direction to take. The Director has a vision which is realized through a sense of purpose and structure.

The Director is responsible for the entire stage production. Though part of a collaborative team of production, technical and acting personnel who give input, help modify, and even transform the initial concept, everything on stage has the Director's stamp of approval.

“In rehearsal, the Director is both a sounding board and a creative organizer of creative guidance and ideas. The mystery of being a good Director is the rapport between actor and Director; knowing when to help or to leave free, when to take control, and when to let go.”

Key Duties and Responsibilities

- Create an overall vision for the production, including ideas for costumes, set, lighting, sound, and other creative areas
- Work with the Musical Director, Producer, Choreographer and Stage Manager to schedule audition times, run auditions, and cast roles
- Develop a rehearsal schedule with the Musical Director, Stage Manager, Choreographer, and Producer
- Assist the Producer and Stage Manager with hiring crew members
- Oversee all rehearsals
- Foster a sense of teamwork and community among the cast and crew
- Provide stage direction and notes to the cast
- Design and create an overall set, props, light, and sound vision with the set, props, lighting, and sound teams
- Ensure sufficient time for set construction and decoration
- Work with the Choreographer and Musical Director to ensure a cohesive overall vision
- Coordinate with the props team to confirm all items are suitable and ready
- Discuss lighting plot and special effects with the lighting designer prior to tech week
- Finalize sound effects with the sound designer prior to tech week

- Consult the Producer to address any problems or concerns that arise, as necessary
- Assist with post-mortem duties, including tear down, material and rental returns, and other show-wrap tasks
- Other duties as necessary